

DRIVER Z REGISTRATION GUIDE

Welcome to Manitoba Public Insurance's High School Driver Z Program. The goal of the Driver Z Program is to develop long-term safe drivers, reduce collisions involving young drivers and develop a proactive traffic safety culture among new drivers. Driver Z takes students through various eLearning experiences, provides in-class instruction, puts students in the driver's seat, tests students' knowledge as in-car observers and helps guide students and Co-Pilots through home-based practice.

Certificate Requirements

To earn a Driver Z certificate the student must complete the following:

- Attend a minimum of 18 of the 20 scheduled classroom hours.
- Obtain at least 80% on **ALL** assigned work.
- Complete a minimum of 45 hours of practice driving with a qualified supervising driver and enter the hours on the Practice Log in Driver Z.
- Attend all 15 hours of in-car instruction, including the final in-car Student Readiness Assessment.

Student participation, attendance and successful completion of all requirements will determine the student's overall success in the Driver Z program.

Course Options

Courses are offered as in-person or virtual classes. Virtual classes are held online through Teams (a Teams account is not required to participate).

In-car lessons will start and finish at or near the location where the student is registered, regardless of the class format (in-person or virtual).

Theory (Class)

Ten classes are held once per week for two hours. To meet the expectations of the classroom component, students must:

- Complete Zone 1 prior to first class (Kick-Off).
- Complete Zones 2-3 by class 10.
- Complete the Class 5 Knowledge Test.
 - Students who are unsuccessful on their first attempt can make a further attempt in class. If further attempts are required, they must actively do so when they are eligible (subsequent test appointments and fees are the responsibility of the student).
- Attend a minimum of 18 of the 20 scheduled classroom hours.
- Obtain at least 80% on all assigned work. This includes online activities and classroom assessments.

If classroom expectations are not met, the student will not be eligible to continue in the program.

Practical (Car)

After the Class 5 Knowledge Test, there are seven, two hour in-car lessons (one hour behind the wheel and one hour observation) once per week. To meet the expectations of the in-car component, students must:

- Commit to and schedule weekly in-car lessons after passing the Class 5 Knowledge Test; students must manage any scheduling conflicts (i.e., part-time employment, sports, and other activities).
- Not cancel more than three in-car lessons.
 - If a cancellation or rebook of a lesson is needed, 24 hours' notice is required.
- Enter a minimum of 45 hours of practice driving in the Driver Z application to become eligible for the Readiness Assessment.
 - Students will be eligible for the Readiness Assessment as early as seven months **after** the in-class Class 5 Knowledge Test, provided the required hours have been entered and verified.
- Complete the one-hour Readiness Assessment.

No-Shows:

If a student fails to attend a scheduled in-car lesson without providing the instructor with 24 hours' notice, it will be considered a no-show, and they will be charged a Make-up Lesson Fee. Fees must be paid before the student attends the final Readiness Assessment.

Missing two scheduled in-car lessons without 24 hours' notice will result in removal from the program without a refund.

Any deviation from these expectations will be subject to termination of the course. **A student may have their licence cancelled if they have not met the requirements/expectations and are under 16 years of age.**

Parent/Legal Guardian/Co-Pilot Responsibility

Driver Z is a partnership that includes instructors, students and co-pilots (parents/legal guardians, or other supervising drivers). Road safety research shows that a lack of co-pilot involvement and supervision, increases a new driver's risk of a collision. If a co-pilot, parent, or legal guardian has consented and provided their email or phone number, then Manitoba Public Insurance and the Driver Z instructors may directly contact them regarding the student's progress and participation in the Driver Z Program.

A co-pilot must:

- Complete pre-work in Driver Z (Zone 1, Activities 1-6).
- Attend the mandatory Kick-Off (alternatively parent/legal guardian or supervising driver may attend).
- Assist with obtaining or being a valid supervising driver accordingly.
- Verify instructor-led driving lessons and practice hours.



Driver Education

234 Donald Street Box 6300

Winnipeg, MB R3C 4A4

Phone: 204-985-7199 Toll Free: 1-800-261-9928

Fax: 204-953-4977 Website: www.mpi.mb.ca

Disability or Medical Condition Information

Parents/legal guardians/co-pilots and students must disclose any disability or medical condition that may affect their ability to safely operate a motor vehicle to Driver Fitness at (204) 985-1900 or toll free at 1-866-617-6676. All disability and medical information are kept confidential.

Some students may be required to file medical reports and/or complete a specialized functional assessment. Some may also require vehicle modifications prior to taking in-car training. These medical requirements can take several months, so please notify Driver Fitness early in the process before registering for Driver Z.

It is the responsibility of the student (or parent/guardian of the student if under the age of 18) to report all medical conditions that may impair the student's ability to drive safely.

Traffic Infractions

Students are responsible for all traffic infractions, tickets and fines incurred while operating a Driver Z training vehicle, including but not limited to infractions captured by traffic enforcement cameras. Where a ticket is issued or a fine is levied as a result of a student's operation of a training vehicle, that student is responsible to pay the corresponding fine. Parents/legal guardians of the student shall be responsible for the fine if the student is unable to pay it. Failure to pay the full amount of the ticket or fine may result in collection actions being taken against the student, parent/legal guardian, and/or suspension or expulsion of the student from the program without a refund.

Collisions

If students are found to be 50% or more responsible for a collision that occurred while they were driving a Driver Z training vehicle, their Driver Safety Rating will be affected. Depending on the circumstances, the student may also be held responsible for the deductible. Parents/legal guardians of the student shall be responsible for the deductible if the student is unable to pay it. Failure to pay the full amount of the deductible may result in collection actions being taken against the student, parent/legal guardian, and/or suspension or expulsion of the student from the program without a refund.

Refunds

- If a student wishes to withdraw from a course, they must cancel their registration at least 24 hours before the course start date to receive a full refund.
- If a student withdraws from a course within 24 hours of the course start date, they will not receive a refund.
- Students who withdraw prior to obtaining their Class 5L licence must provide a certificate signed by a qualified medical practitioner excusing their withdrawal to obtain a refund.
- After a student has obtained their Class 5L licence, no refunds will be issued.

Manitoba Public Insurance reserves the right to change any of the terms of this Driver Z Registration Guide at any time.



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Quick Tips

Students - Before attending the first class:

1. You will receive a "Welcome to Driver Z" email 30 days **before** your course begins.
2. Complete setting up your Driver Z account.
3. Complete all 29 eLearning activities in Zone 1 (this can take up to 12 hours to complete).
4. Set up your co-pilot(s). The second eLearning activity will teach you how to do this.
5. Make sure your co-pilot completes their Zone 1 activities before the first class.
6. Bring your co-pilot to the first class (Kick-off).

Co-pilots, Parents and Guardians - Before attending the first class:

1. Accept the email invitation sent by the student to participate in the program.
2. Visit Driver Z online and complete Activities 1-6. This can take up to three hours.

Check your email often!

We'll be sending emails throughout the program with important course-related information. Expect your first email within 30 days of the course start date.