

Request for Temporary Registration Permit Check List

1. **Please call us at (204) 985-7000, Toll Free 1-800-665-2410 or Deaf Access TTY/TDD 985-8832 before faxing this checklist and applicable documents.**
2. Please complete this Checklist and return to us via fax.
3. Ensure to include the applicable documents with your Checklist:
 - ✓ Bill of Sale dated and signed by both the Buyer and the Seller;
 - ✓ And **one** of the following (dependant on vehicle origin):
 - New Vehicle Information Statement (NVIS – Canada)
 - Manufactures Certificate of Origin (MCO - USA)
 - Transfer of Ownership Document (Canada)
 - Certificate of Title (USA)
 - ✓ Certificate of Inspection/Body Integrity Inspection Certificate (only if applicable)

All documents must be completed and signed where required.

4. We will contact you at the telephone number you have provided to confirm the specifics of your permit and to obtain your credit card number (Visa /MasterCard) in order to process the payment for your permit.
5. Once your permit is processed, we will fax you the Application form that you must sign, date and refax back to us. Please note that the Application form is **not a permit**.
6. Once we have received the signed Application, we will fax you the **Permit** and Receipt. At this point, the transaction is complete.
7. Affix the **Permit** to your vehicle interior windshield, bottom right hand corner.

Customer Name:
Customer number or MB Driver's Licence number:
Contact phone number:
Alternate phone number or cell:
Fax number:
When do you want the permit to start (date)?
When do you want the permit to expire (date)?
Year: Make: Model:
Vehicle Identification Number/VIN (Serial Number):
Gross Vehicle Weight (KG) (trucks):
Declared Value (in Canadian dollars for trailers, motor homes, and motorcycles):\$

Call Centre Hours of Operation
Monday to Friday 7:30am to 7:00pm
Saturday 8:30 to 4:00 – CLOSED SUNDAY

Manitoba Public Insurance Call Centre Phone Number (204) 985-7000 or Toll Free 1-800-665-2410

Note: This transaction takes approximately one hour to complete provided we have received proper documentation. Please ensure you allow enough time to process your Temporary Registration Permit to avoid any delays. Our phone lines close at 7:00 pm during the week and 4:00pm on Saturdays, be assured will continue processing your permit after hours and call you when the permit is ready.